Graduate Application

MAT • MPS • MEd • Educational Leadership • Post-Master’s Certification

Master of Arts in Teaching, Master of Professional Studies, Post-Master’s Certification, Master’s in Educational Studies, Certificate of Advanced Study

1. Complete and return this application with your application fee of $75 (non-refundable) to the School of Education.

2. Include a 2-3 page typewritten essay stating your reasons for choosing teaching as a profession and describing your philosophy of education.

3. Two Professional Letters of Recommendation. Use the enclosed forms and have them returned to the School of Education, Graduate Admissions Office.

4. Have official copies of all undergraduate and graduate school transcripts sent directly to the School of Education Admissions Office.

5. Provide proof of certification (if applicable).

Art Education applicants will have a portfolio review with the Manhattanville Art Department.

Music Education applicants will audition with the Manhattanville Music Department.

Jump Start applicants will have an interview with the program coordinator.

The School of Education will help facilitate these requirements.

MPS, PD or ADV CERT in Ed Leadership

1. Complete and return this application with your application fee of $75 (non-refundable) to the School of Education.

2. Two Professional Letters of Recommendation from your immediate supervisors, including superintendent and/or building principal or equivalent. Use the enclosed forms and have them returned to the School of Education, Graduate Admissions Office.

3. Have official copies of all undergraduate and graduate school transcripts sent directly to the School of Education.

4. Attach a current resume.

5. Provide proof of certification.

6. Submit a written response to the following:
   Discuss your leadership aspirations by describing your career path and pivotal experiences. Specifically describe various accomplishments and challenges you experienced in various positions (no more than two pages).

7. Interview with Program Director.

All materials should be sent directly to:

Manhattanville College
School of Education
Graduate Admissions Office
2900 Purchase Street
Purchase, New York 10577
Please check your area of interest (choose only one).

**MASTER OF ARTS IN TEACHING (MAT) – Areas of Interest** (No prior teaching certification is required.)

- □ Early Childhood Education (Birth–Grade 2)
- □ Childhood Education (Grades 1–6)* (offered as Daystart, or evenings)
- □ Early Childhood (Birth–Grade 2) and Childhood Education (Grades 1–6)
- □ Middle Childhood/Adolescence Education — English (Grades 5–12)*
- □ Middle Childhood/Adolescence Education — Mathematics (Grades 5–12)*
- □ Middle Childhood/Adolescence Education — Science □ Biology, □ Chemistry (Grades 5–12) or □ Physics (Grades 7–12)*
- □ Middle Childhood/Adolescence Education — Social Studies (Grades 5–12)*
- □ Adolescence Education — Foreign Language (□ Spanish*, □ French, □ Italian or □ Latin) (Grades 7–12)
- □ Visual Art Education (All Grades)
- □ Music Education (All Grades)
- □ Physical Education/Sport Pedagogy (All Grades)

**MASTER OF PROFESSIONAL STUDIES (MPS) – Areas of Interest**

- □ Special Education: Early Childhood (Birth–Grade 2)*
- □ Special Education: Childhood (Grades 1–6)*
- □ Special Education: Early Childhood & Childhood (Birth–Grade 6)*
- □ Special Education: Grades 7–12 Generalist*
- □ Early Childhood (Birth -Grade 2) and Special Education: Early Childhood (Birth - Grade 2)
- □ Childhood Education and Special Education: Childhood (Grades 1–6)*
- □ English (5–9 & 7–12); Special Ed Generalist (7–12); SE English (7–12)*
- □ Mathematics (5–9 & 7–12); Special Ed Generalist (7–12); SE Mathematics (7–12)*
- □ Science: □ Biology, □ Chemistry (5–9 & 7–12); Special Ed Generalist (7–12); SE Science (7–12)*
- □ Social Studies (5–9 & 7–12); Special Ed Generalist (7–12); SE Social Studies (7–12)*
- □ TESOL (Teaching English as a Second Language) (All Grades)*
- □ TESOL (Non-certification; Adult and International Studies)
- □ Literacy — Literacy Specialist (Birth–Grade 6, minimum 2 years classroom experience)*
- □ Literacy — Literacy Specialist (Grades 5–12, minimum 2 years classroom experience)*
- □ Literacy (Birth–Grade 6) & Special Education: Childhood (Grades 1–6)*
- □ Literacy & Special Education: Middle Childhood/Adolescence (Grades 5–12)*
MASTER OF EDUCATIONAL STUDIES
□ (Does not lead to certification)

EDUCATIONAL LEADERSHIP – MASTERS OF PROFESSIONAL STUDIES (MPS) OR PROFESSIONAL DIPLOMA (PD)
□ MPS Educational Leadership (SBL) ††
□ PD — School Building Leadership (SBL) ††
□ PD — Educational Leadership (SDL) ††
□ PD — Educational Leadership (SBL & SDL) ††

CERTIFICATE OF ADVANCED STUDY:
□ Teacher Leaders*
□ School District Leader*
□ Bilingual Education (Childhood/Spanish)*
□ Health and Wellness Specialist
□ Administration of PE, Athletics & Sport Pedagogy
□ Education for Sustainability
□ Rose Institute for Learning and Literacy*

POST MASTER'S CERTIFICATION (CERT) – Areas of Interest
□ Middle Childhood/Adolescence Education — English (Grades 5–12)
□ Middle Childhood/Adolescence Education — Mathematics (Grades 5–12)
□ Middle Childhood/Adolescence Education — Science (Biology, Earth Science, Physics or Chemistry) (Grades 5–12)
□ Middle Childhood/Adolescence Education — Social Studies (Grades 5–12)
□ Adolescence Education — Foreign Language (□ Spanish, □ French, □ Italian or □ Latin) (Grades 7–12)
□ Art Education (All Grades)
□ Music Education (All Grades)
□ TESOL — Teaching English as a Second Language (All Grades)
□ Special Education: Early Childhood (Birth–Grade 2)*
□ Special Education: Childhood (Grades 1–6)*
□ Special Education: Early Childhood (Birth–Grade 2) & Childhood (Grades 1–6)*
□ Special Education Generalist (Grades 7–12)*
□ Literacy (Birth–Grade 6)*
□ Literacy (Grades 5–12)*

* denotes prior teaching certification is required.
† Available through Jump Start — accelerated (MAT/MPS), as well as through traditional/part-time programs.
†† Minimum 3 years teaching experience required.
APPLICATION FORM

1. Please mark the year and term you wish to enter Manhattanville College.
   20□ Fall  □ Spring  □ Summer I (May)  □ Summer II (July)

2. What graduate program are you applying for?
   □ Master of Arts in Teaching (MAT)     □ Jump Start - accelerated (MAT)
   □ Master of Professional Studies (MPS) □ Jump Start - accelerated (MPS)
   □ Post-Master's Certification (CERT)   □ Professional Diploma (PD)
   □ DayStart MAT-Childhood Education     □ Master's in Educational Studies (MEd)
   □ Certificate of Advanced Study

3. I possess the following teaching and/or administrative license (please specify when and from which state along with licenses numbers):

 PERSONAL DATA
 Social Security # : __________________________  Date of Birth: __________ MM/DD/YYYY

Name: ______________________________________  ____________________________
   Last  First  Middle  Maiden

Name on your transcripts (if different from above):

   Last  First  Middle  Maiden

Citizenship: □ U.S. □ U.S. permanent resident □ Other  Visa type _______________________

Sex: □ Male  □ Female

Address: ___________________________________
   Street  City  State  Zip

Mailing Address (if different from above):
   Street  City  State  Zip

Preferred Phone: ____________________________  E-mail Address: ________________

Employer Name: _______________________________________________

Address: ____________________________________________
   Street  City  State  Zip

Title/Position: ____________________________  Work Phone: ___________________

EDUCATION  (List all schools attended in chronological order)

College/University  Degree received  Degree date  Major

OTHER

Please list any organizations or groups in which you have been active, leadership positions you have held, honors or awards you have received, and any other pertinent information. You are encouraged to submit a current resume.

How did you hear about Manhattanville’s School of Education?

Would you like us to send you financial aid information? □ Yes □ No

OPTIONAL INFORMATION

The U.S. Department of Education encourages you to answer the following questions on race and ethnicity for their reporting purposes:

1. Are you Hispanic or Latino/Latina? □ Yes □ No

2. What is your race?  Mark one or more races.
   □ American Indian or Alaska Native □ Asian □ Black or African American
   □ Native Hawaiian or Other Pacific Islander □ White □ Choose not to answer

I certify that the information on this application is complete and accurate. I understand that omission or falsification of information may constitute grounds for denial of admission or dismissal.

Signature of Applicant (Required)    Date

Manhattanville College does not discriminate on the basis of sex, sexual preference, race, color, creed, national origin, age, marital status or disability. This policy applies to access to all activities and programs under the college’s sponsorship, as well as to application and selection for admission, employment and all other personnel procedures within the college.