Dear prospective student:

Thank you for your interest in Manhattanville College English Language Institute’s Intensive program. If you are looking for a high quality program with personalized attention, a friendly atmosphere, a diverse student body, a beautiful suburban campus, and easy-access to New York City, then the English Language Institute (ELI) is the place for you.

In the classroom, our teachers use a variety of methods and techniques that emphasize and encourage the active use of English by the students. Outside of class, the ELI teachers are available for advising and individual help. The ELI experience prepares students for further academic studies, professional arenas, and confident social interaction.

In addition to study in the classroom, American culture is experienced first-hand through planned activities, on or off-campus. ELI students are considered members of the Manhattanville community and are welcome to use campus facilities including the library, computer labs, and athletic facilities.

The Manhattanville College campus is located in beautiful suburban setting. A short bus ride from the College, the city of White Plains offers the ELI student easy access to shopping, movies, and restaurants. A quick train ride from White Plains and you are in the heart of New York City – with the opportunity to experience the excitement of the City’s educational and cultural attractions.

We hope that you will choose the ELI for your English language and American culture studies. If you are interested in continuing your studies as a Manhattanville College undergraduate, please let us know - we will be happy to assist you with your future plans.

Sincerely,

Judith H. Lewis, Director
## English Language Institute

### Intensive Program

**FALL & SPRING CLASS SCHEDULE**

<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>9:30 – 10:55</td>
<td>Grammar</td>
<td>Reading</td>
<td>Grammar</td>
<td>Grammar</td>
<td>Reading</td>
</tr>
<tr>
<td>11:05 – 12:30</td>
<td>Conversation</td>
<td>Writing</td>
<td>Conversation</td>
<td>Conversation</td>
<td>Writing</td>
</tr>
<tr>
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<td><strong>N</strong></td>
<td><strong>C</strong></td>
<td><strong>H</strong></td>
</tr>
<tr>
<td>1:20 – 2:50</td>
<td>TOEFL Prep.</td>
<td>ESL THRU</td>
<td>Cultural</td>
<td>TOEFL Prep.</td>
<td>ESL THRU</td>
</tr>
<tr>
<td></td>
<td>PreTOEFL Tutorial I</td>
<td>AMERICAN</td>
<td>Activities</td>
<td>PreTOEFL Tutorial I</td>
<td>AMERICAN</td>
</tr>
<tr>
<td></td>
<td></td>
<td>CULTURE</td>
<td><em>(times may vary)</em></td>
<td></td>
<td>CULTURE</td>
</tr>
</tbody>
</table>
Intensive English Program

The English Language Institute (ELI) offers a variety of courses for students from a high beginner to an advanced level of English language proficiency. These courses are suitable for students who wish to improve their English language ability for academic, business, professional and social purposes. The Intensive Program fulfills the United States Immigration Services visa requirement for full-time study of English. It is an academically rigorous program which includes 21 hours per week of classroom time as well as additional cultural activities. Students take a placement test and are assigned classes according to their levels in each of the basic skills.

GRAMMAR

Analyze the elements and patterns of the English sentence. Recognize and correct sentence-level errors. Practice grammar topics using all the basic language skills.

Mon, Wed, Thur. 9:30 a.m. – 10:55 a.m.

CONVERSATION

Develop conversation skills for everyday and academic life. Enhance aural comprehension and practice idioms and usage through interactive exercises, individual student presentations, and small-group activities.

Mon, Wed, Thur. 11:05 a.m. – 12:30 pm.

READING

Improve key skills such as identifying main ideas, understanding inferences, and recognizing organizational strategies. Use context clues and build vocabulary through readings from newspapers, literature and magazines.

Tues. and Fri. 9:30 a.m. – 10:55 a.m.

WRITING

Improve sentence structure, paragraphs and essays. Develop clarity, correctness and variety of style in written English.

Tues. and Fri. 11:05 a.m. – 12:30 p.m.

ESL Through American Culture

Learn more about the USA by focusing on a specific aspect of American culture such as music, film, literature, or history. Courses vary according to level, session, and instructor.

Tues. and Fri. 1:20 p.m. – 2:50 p.m.

TOEFL Preparation

Learn test-taking strategies, practice taking the TOEFL and develop the skill and confidence necessary to improve scores. There are two levels of TOEFL Prep. The student's placement test score determines which level he/she will be placed in.

Mon. and Thurs. 1:20 p.m. – 2:50 p.m.

TUTORIALS

Improve all English language skills in a course focusing on American and/or Cross-Cultural issues.

Mon. and Thurs. 1:20 p.m. – 2:50 p.m. (Summer II only as appropriate)

CULTURAL ACTIVITIES

Explore nearby cultural attractions such as museums, historical sites, and theater; enjoy diverse cuisines at local restaurants; participate in cultural activities such as holiday parties, pumpkin carving, scavenger hunts, and bowling.

Wed. 1:20 p.m. – 2:50 p.m. (times may vary)
English Language Institute
Empowering Non-Native Speakers Through Personalized Education

- For academic, social, business or professional purposes

- Intensive English Program – fulfills the U.S. government F-1 student visa requirement for full-time study
  
  Please note: during the academic year (September – May), students at the ELI must be high school graduates

- Full-time program includes:
  
  Grammar  Conversation  Writing
  Reading  TOEFL Preparation  ESL Through American Culture
  Cultural Activities

- Evaluation of each student’s level of proficiency; placement in appropriate level in each class

- Written Final Report for each Intensive class

- Advanced level students have the option of taking Manhattanville College courses for credit

- Conditional admission to the College is available to qualified students through the International College Preparation Program

- Small classes, friendly, supportive environment

- Interactive, student-centered teaching (you do the talking!)

- Experienced faculty with advanced degrees

- Certificate of Program Participation

- Closing Ceremony
- **On-campus housing** (available on a first-come, first-served basis)

- **Full – meal plan** (3 meals/day Monday – Friday, 2 meals/day Saturday and Sunday)

- **Use of campus facilities**

- **Beautiful, safe, secure 100 acre campus**

- **Easy access to New York City**

- **Minutes away from local shopping, movie theaters, and restaurants**

**2014 – 2015 ACADEMIC YEAR CALENDAR**

<table>
<thead>
<tr>
<th>Session</th>
<th>Arrival (Resident Students)</th>
<th>Placement Tests</th>
<th>First Day of Class</th>
<th>Last Day of Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall I, 2014</td>
<td>Tuesday September 2</td>
<td>Wednesday September 3</td>
<td>Friday September 5</td>
<td>Friday October 17</td>
</tr>
<tr>
<td>Fall II, 2014</td>
<td>Thursday October 16</td>
<td>Friday October 17</td>
<td>Monday October 20</td>
<td>Friday December 5</td>
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</table>

**2015**

<table>
<thead>
<tr>
<th>Session</th>
<th>Arrival (Resident Students)</th>
<th>Placement Tests</th>
<th>First Day of Class</th>
<th>Last Day of Session</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring I, 2015</td>
<td>Thursday January 15</td>
<td>Friday January 16</td>
<td>Tuesday January 20</td>
<td>Friday March 6</td>
</tr>
<tr>
<td>Spring II, 2015</td>
<td>Thursday March 12</td>
<td>Friday March 13</td>
<td>Monday March 16</td>
<td>Friday May 1</td>
</tr>
</tbody>
</table>
ACADEMIC YEAR: September 2014 – May 2015

SESSION DATES, TUITION, AND FEES

<table>
<thead>
<tr>
<th></th>
<th>Fall I</th>
<th>Fall II</th>
<th>Spring I</th>
<th>Spring II</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Deadline* (Resident students)</td>
<td>June 13*</td>
<td>Aug. 8*</td>
<td>Nov. 14*</td>
<td>Jan. 9*</td>
</tr>
<tr>
<td>Arrival Day (Resident Students Only)</td>
<td>Sept. 2</td>
<td>Oct. 16</td>
<td>Jan. 15</td>
<td>Mar. 12</td>
</tr>
<tr>
<td>First Day of Class</td>
<td>Sept. 5</td>
<td>Oct. 20</td>
<td>Jan. 20</td>
<td>Mar. 16</td>
</tr>
<tr>
<td>Last Day of Class</td>
<td>Oct. 17</td>
<td>Dec. 5</td>
<td>Mar. 6</td>
<td>May 1</td>
</tr>
</tbody>
</table>

*Applications will still be accepted after these dates. However, since on-campus housing fills rapidly, early application is strongly advised. It is also important to leave ample time to get your visa. Please check with the American embassy in your country to find out the time frame for applying for a student visa.

The ELI also offers 2 summer sessions. Each session is approximately 5 weeks long. ELI summer sessions usually start in late May and end in early August. Please contact us at eli@mville.edu for a copy of our summer catalog.

TUITION

<table>
<thead>
<tr>
<th>Session</th>
<th>Duration</th>
<th>Dates</th>
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</thead>
<tbody>
<tr>
<td>FALL 2014</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall I (7 weeks)</td>
<td></td>
<td>Sept. 3 – Oct. 17</td>
</tr>
<tr>
<td>$2,895.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall II (7 weeks)</td>
<td></td>
<td>Oct. 17 – Dec. 5</td>
</tr>
<tr>
<td>$2,895.00</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall I &amp; II (14 weeks)</td>
<td></td>
<td>Sept. 3 – Dec. 5</td>
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<tr>
<td>$5,790.00</td>
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</table>

SPRING 2015

<table>
<thead>
<tr>
<th>Session</th>
<th>Duration</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Spring I (7 weeks)</td>
<td></td>
<td>Jan. 16 – Mar. 6</td>
</tr>
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<td>$2,895.00</td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>$5,790.00</td>
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</table>

Late Fee $100
All session charges are due prior to the start of the session.
A late fee is assessed if payment is not made when due.

For new F-1 students: SEVIS Fee $200
(This fee is paid just once. Fee is set by US govt.)

FEES

<table>
<thead>
<tr>
<th>Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Application Fee</td>
<td>$100</td>
</tr>
<tr>
<td>Testing Fee</td>
<td>$60</td>
</tr>
<tr>
<td>Deposits (non-refundable)</td>
<td>$300 (Non-resident) $400 (Resident)</td>
</tr>
<tr>
<td>Health Insurance Fee</td>
<td>$200/month</td>
</tr>
<tr>
<td>Student Activities Fee</td>
<td>$310 (14 weeks) $155 (7 weeks)</td>
</tr>
<tr>
<td>Health Center Fee</td>
<td>$220 (14 weeks) $110 (7 weeks)</td>
</tr>
<tr>
<td>Room and Board</td>
<td>$6,790 (14 weeks) $3,395 (7 weeks)</td>
</tr>
<tr>
<td>Room Damage and Key Deposit</td>
<td>$200</td>
</tr>
</tbody>
</table>

RESIDENT FEES

**Tuition & Fees are Subject to Change**
SAMPLE TOTAL TUITION & FEES FOR 7 WEEK SESSION:

Fall I, 2014

Tuition       $2,895.00
Application Fee                  100.00 (Paid only once)
Testing Fee                            60.00 (see explanation on previous page)
Health Center Fee         110.00 (Paid once per session.)
Health Insurance Fee             400.00 ($200 per month - Sept. & Oct.)
Student Activities Fee          155.00

Total Tuition & Fees       $3,720.00*  (Non-residents)

Room & Board (meals)       $3,395.00
Room & Key Deposit         200.00  (Paid only once)

Total with Housing       $7,315.00*     (Residents)

*New F-1 students: SEVIS Fee $200 – This fee is set by the US govt. and is added to the non-resident or resident total as appropriate.

SAMPLE TOTAL TUITION & FEES FOR 14 WEEK SESSION:

Fall I & II, 2014

Tuition       $5,790.00 (14 weeks)
Application Fee                  100.00 (Paid only once)
Testing Fee                            60.00 (paid only once each semester)
Health Center Fee         220.00 ($110 per 7 week session.)
Health Insurance Fee            800.00  ($200 per month – Sept., Oct., Nov., Dec.)
Student Activities Fee          310.00  ($155 per 7 week session)

Total Tuition & Fees       $7,280.00*  (Non-residents)

Room & Board (meals)       $6,790.00  (14 weeks)
Room & Key Deposit         200.00  (Paid only once)

Total with Housing       $14,270.00*     (Residents)

*New F-1 students: SEVIS Fee $200 – This fee is set by the US govt., is paid only once, and is added to the non-resident or resident total as appropriate.

Books or material fees are required for all classes and are not included in the above costs.

**Tuition & Fees are Subject to Change**
CONDITIONAL ADMISSION TO MANHATTANVILLE COLLEGE

is available to highly qualified international students through the

Manhattanville College International Preparatory Program (INTP)

The INTP program is for highly qualified international applicants who meet the College’s academic requirements but have not yet attained the minimum 80 iBT score, 6.5 IELTS or 550 paper-based TOEFL score necessary for matriculation into the College.

Students are prepared for entry (matriculation) through:

• intensive English instruction at Manhattanville College’s ELI (English Language Institute)
• scheduled academic advisement
• the opportunity to begin taking College courses with the recommendation of the ELI faculty when the appropriate TOEFL score is achieved or upon the recommendation of the ELI faculty

Requirements for Acceptance into the International Preparatory Program

• completed Undergraduate Admissions application
• strong academic record
• a minimum TOEFL* score of 54-55 iBT (480 paper-based) or 4.5 IELTS
  *Students who do not have a TOEFL, IELTS or SAT score must show a minimum of 3 years of prior English language study with a minimum "B" GPA (grade point average) in each class.
• official translated transcript of grades
• 1 guidance counselor recommendation
• 1 teacher recommendation
• Proof of ability to meet the full cost of attendance must be supplied. A Supplemental Application Form for International students must be filled out and mailed to the Manhattanville College Office of Admissions.

Program features

• placement tests administered upon arrival
• College preparatory advising that includes:
  a study plan
  a time-frame for matriculation and graduation
• College and/or ELI credit courses for eligible students
• small ESL classes assuring individualized attention
• up to 21 contact hours per week in intensive ESL courses designed to prepare students for academic life at the College
• focus on analytic, written and oral skills in classes that may include grammar, reading, writing, conversation, TOEFL preparation and ESL through American culture

For further information about Conditional Admission and the International Preparatory Program contact:

The English Language Institute - Manhattanville College
2900 Purchase Street, Purchase, New York, USA 10577
Email: ELI@mville.edu; Ph: (914) 323-5271 Fax: (914) 694-5725

Manhattanville College is committed to equality of educational opportunity, and is an equal opportunity employer. The College does not discriminate against current or prospective students and employees on the basis of race, color, sex, national and ethnic origin, religion, age, disability, or any other legally protected characteristic. This College policy is implemented in educational and admissions policies, scholarship and loan programs, athletic and other school administered programs, and in employee related programs.
IMPORTANT INFORMATION

Arrival Day
On arrival day, students should plan on arriving at the ELI between 10:00 a.m. and 4 p.m. It is essential that all students arrive on time so that everyone can take the placement test the following day.

Placement
On the second day of the program, the day after arrival day, students are given language proficiency placement tests that determine their class placement.

Qualification
Our program is appropriate for all types of students who want to improve their English language proficiency. During the school year, our students must be high school graduates. During the summer sessions, students must be at least 16 years of age.

Housing
Students may live on-campus in dormitories. On-campus housing is available on a first-come, first-served basis. Students may also choose to live off-campus and commute by car or bus.

Campus Facilities
ELI students are full members of the campus community and are welcome to use the campus facilities – library, computer labs, fitness center, bookstore, tennis courts, full-service cafeteria, convenience store, and café.

College Courses
Students with TOEFL scores between 54-78 iBT (530 – 549 paper based) may be permitted to take a limited number of undergraduate courses for College credit.

Campus
The ELI is a part of Manhattanville College and is located in beautiful suburban Westchester County, an area that is home to major corporations (IBM, PepsiCo Inc, MasterCard), art centers, historical sites, shopping, and numerous recreational facilities. Manhattanville has a friendly, small college atmosphere. Bus service, located on campus, takes students to nearby White Plains, a small city offering shopping, restaurants, movie theaters, and direct train service to New York City, which is a short train ride away.

Payment
A deposit of $500 for resident students or $400 for commuter students should be sent with the application. This may be paid by check or money order in U.S. dollars.

The remaining balance for each session is due prior to the start of the program. Payment by cash, check, money order, or credit card (VISA, MasterCard, Discover, or American Express) is accepted. Students who do not pay in full by the date indicated on their invoice will be charged a $100 late fee.

Refund Policy
Requests for refund must be made in writing. Tuition is refundable according to the following schedule:

100% refund before the 1st day of the program.
70% refund during the 1st week of the program
40% refund during the 2nd week of the program
No refund after the 2nd week of the program

All other fees are not refundable.

Admission to the English Language Institute does not constitute admission to any other Manhattanville College program.

ENGLISH LANGUAGE INSTITUTE is a member program of UCIEP, a consortium of university and college Intensive English Programs, and AAIEP, English USA: American Association of Intensive English Programs.
Manhattanville College . . .
experience college life on a beautiful suburban campus,
with easy access to New York City
For additional program information contact:

Judith H. Lewis, Director
English Language Institute
Manhattanville College
2900 Purchase Street
Purchase, New York 10577
Ph: (914) 323-5271; Fax: (914) 694-5725

e-mail: Judith.Lewis@mville.edu; ELI@mville.edu
Subject line: Full-time Study - Academic Year Program

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